

## Electronic survey or questionnaire :

### 1. Define Your Goals:

- Clearly understand the purpose of your survey.
- Identify the key objectives and what information you want to gather.

### 2. Identify Your Audience:

- Determine the target audience for your survey.
- Choose the most suitable platform to reach them, whether it's via email or a web-based platform.

### 3. Craft Questions:

- Develop a set of questions aligned with your survey objectives.
- Include a mix of multiple-choice and open-ended questions for a comprehensive understanding.

### 4. Keep it Brief:

- Limit the number of questions to around 10 or fewer.
- Ensure that respondents can complete the survey in 5-10 minutes.

### 5. Simplicity is Key:

- Use clear and simple language to make questions easily understandable.
- Avoid jargon or complex wording that might confuse respondents.

### 6. Choose the Right Format:

- Select an electronic survey tool or platform that suits your needs.
- Ensure the chosen platform supports the question types you've included (multiple-choice, open-ended, etc.).

### 7. Testing:

- Before distributing, test your survey to catch any errors or confusing elements.
- Ensure the survey functions correctly on different devices.

### 8. Distribution:

Describe the steps for creating electronic survey.

- Send the survey via email or share the link on a web platform.
- Clearly communicate the purpose and importance of the survey to encourage participation.

9. Monitor Responses:

- Regularly check for responses and monitor completion rates.
- Consider sending reminders to boost participation.

10. Analyze Results:

- Once you've collected enough responses, analyze the data.
- Look for trends, patterns, and insights that align with your survey objectives.

11. Feedback and Reporting:

- Provide feedback to participants if applicable.
- Prepare a clear and concise report summarizing the survey findings.

Related posts:

1. What do you mean by user interface ? Define user interface design. Why user interface is important ?
2. Describe the importance of good design.
3. What are the benefits of good design ?
4. Write a short note on history of screen design.
5. What do you mean by graphical user interface ?
6. What is popularity of graphics ?
7. Describe the concept of direct manipulation
8. What is graphical system ? Write down its advantages and disadvantages.
9. Describe the characteristics of graphical system.
10. Describe the characteristics of intranet versus the internet.
11. What are the usability problems in graphical system ?

Describe the steps for creating electronic survey.

12. Explain web user interface.
13. Discuss the popularity of web interface.
14. What are the characteristics of web user interface ?
15. Describe the principles of user interface.
16. Describe the principles established the foundation for graphical interfaces.
17. Describe the design goals in creating user interface.
18. Why web user interface design difficult ?
19. Explain the five commandments for designing user interface
20. Discuss human computer interaction.
21. How a person interact with computer.
22. What are the factors that make system difficult to use ?
23. What are the psychological responses to poor design ?
24. What are the physical reactions to poor design ?
25. Explain the important human characteristics.
26. Describe the following term with respect to human characteristics in design :
27. Describe human consideration in design.
28. What are the characteristics of mandatory use in user's task for design ?
29. Give the characteristics of discretionary user
30. Explain human interaction speed.
31. What are the methods for gaining an understanding of users ?
32. Discuss business and requirement analysis.
33. Designing a website, what kinds of interview questions are appropriate for asking users ?
34. Explain focus group. What are steps in setting up a focus group ?
35. Explain card sorting for websites.
36. Determine the basic business functions.
37. What is screen design ? Define a well designed screen.

Describe the steps for creating electronic survey.

38. Describe the goals in screen design.
39. What is meant by screen and define its purpose.
40. How we can organize screen elements clearly and meaningfully ?
41. Describe ordering of screen data and content.
42. What do you mean screen navigation and flow ?
43. What do you understand by visually pleasing composition ?
44. Discuss the perceptual principles that can be used to aid screen functional groupings.
45. How to group screen elements using border ?
46. Discuss amount of information.
47. Discuss the following :
48. How to minimize the problems in scrolling ?
49. Discuss about the term 'Distinctiveness'.
50. Discuss the techniques to provide emphasis.
51. How to convey depth of levels or a three-dimensional appearance ?
52. How information is presented simply and meaningfully ?
53. Discuss about typography.
54. Discuss about information entry and modification screens.
55. What are the types of statistical graphics ?
56. Discuss intranet and extranet design guidelines.
57. Write short note on statistical graphics
58. Explain the components of statistical graphics.
59. Discuss technical consideration in interface design for : i. Graphical system ii. Web system iii. Other web consideration
60. Discuss windows and its characteristics.
61. What are the components of window ?
62. Describe the window presentation style.
63. What are the advantages of tiled window and overlapping window ?

Describe the steps for creating electronic survey.

64. What are the different types of windows ?
65. Explain different window management schemes.
66. Describe the structure of menus.
67. Discuss the functions of menus.
68. What are website navigation problems ?
69. What are the various task performed by device-based controls.
70. Discuss various device based controls.
71. What are the advantages and disadvantages of :i. Trackball ii. Joystickiii. Graphic tablet  
iv. Touch screen
72. Discuss the guidelines for selecting proper device-based controls.
73. What are selection controls ?
74. Describe the various operable controls.
75. What is text ? How we present and write text ?
76. Discuss text for web pages.
77. Write a short note on message.
78. What are the message box guidelines recommended by Microsoft ?
79. Discuss message box controls.
80. Discuss instructional message in detail.
81. What is icon ? Write down the characteristics of icons.
82. Explain design process for icons.
83. Describe icon animation and audition.
84. Describe multimedia in detail.
85. What is color ?
86. What are the uses of color ?
87. What are the problems related to color ?
88. How to choose color ?
89. What is software tool ? What are the commonly usedtools in human computer

Describe the steps for creating electronic survey.

interface ?

90. Explain specification method.
91. Describe interface building tools in detail.
92. What are the features of interface building tools ?
93. Explain interaction devices.
94. Describe keyboard and function keys.
95. Describe pointing devices and types of interaction tasks useful for pointing devices.
96. What are the types of pointing devices ?
97. Explain speech recognitions.
98. Discuss speech digitization and generation.
99. Describe image and video displays.
100. What are the characteristics of video display devices ?
101. Write a short note on drivers.